



SACHI A. HAMAI
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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August 29, 2016

To: Supervisor Hilda L. Solis, Chair
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From: Sachi A. Hamai 
Chief Executive Officer

DEPARTMENT OF PARKS AND RECREATION'S REQUEST FOR MANAGEMENT APPRAISAL AND PERFORMANCE PLAN (MAPP) SALARY PLACEMENT FOR MS. NORMA GARCIA UPON APPOINTMENT TO THE POSITION OF CHIEF DEPUTY DIRECTOR, PARKS AND RECREATION (UC)

The Department of Parks and Recreation, with the support of the Chief Executive Officer (CEO), requests approval to appoint Ms. Norma Garcia to the position of Chief Deputy Director, Parks and Recreation (UC), Item No. 8769, at an annual base salary of \$182,747. The base salary placement for Ms. Garcia onto Management Appraisal and Performance Plan (MAPP) Tier I, Salary Range R15 (the Board-approved range for this position), will place Ms. Garcia above the Control Point of the range. This salary is recommended based on Ms. Garcia's extensive experience and the role and responsibilities she will perform as Chief Deputy Director for the Department of Parks and Recreation.

As Chief Deputy Director, Ms. Garcia will report to the Director of Parks and Recreation and will assist the Director in planning, developing, and directing all operations of the Department, which includes recreation programs for regional and local park activities offered through 180 facilities and specialized services to communities within the County. This leadership role has executive level decision making authority for fiscal, personnel, budget, information technology, capital projects, grant applications and environmental impacts. Additionally, the Chief Deputy Director will be required to establish and maintain effective partnerships with other governmental agencies, elected officials, diverse community groups, and the public.

"To Enrich Lives Through Effective And Caring Service"

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Ms. Garcia is an experienced County professional with over 13 years of progressively responsible experience. She has been with the Department of Parks and Recreation as an Assistant Director for nine (9) years. In her capacity as Deputy Director of the Department's Planning and Development Agency, she led the work of the Department in the planning, acquisition, development, and asset management of 180 park facilities, 71,249 acres of parkland, and 210 miles of trails. Most recently, Ms. Garcia served as a principal leader for key region-wide initiatives such as the Countywide Park Needs Assessment, the Master Plan for Magic Johnson Park, and the transformation of Puente Hills Landfill to a County regional park. She previously worked as a Supervisor's Deputy and a Supervisor's Assistant Deputy II for the Board of Supervisors.

Ms. Garcia earned a Bachelor's degree in Political Science and a Master's degree in Urban Planning, both from the University of California, Los Angeles.

In accordance with current practices on managerial appointments, unless otherwise instructed by the Board by September 13, 2016, the CEO will advise the Department of Parks and Recreation to proceed with Ms. Garcia's appointment to Chief Deputy Director, Parks and Recreation (UC), at an annual base salary of \$182,747, effective no sooner than September 14, 2016.

If you have any questions regarding this matter, please contact Maryanne Keehn at (213) 974-0470.

SAH:JJ:SK:MTK
NV:TL:rld

c: Executive Office, Board of Supervisors
County Counsel

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